

BlueJeans Event instructions for Attendees

Below are instructions for Attendees to join and enjoy a BlueJeans Event.

- From your invitation click Join Event.
- Clicking the Join Event button takes you to several join options:
 - From a computer (we recommend Attendees join with Chrome Browser)



Attendee View (David Lee)

Event title → Sales Kickoff

Entry banner alerts Attendee that nobody will be able to see or hear them.

Exit the event

Main (roster) view

Raise Hand * **3**

Chat w/ everyone

Chat w/ Moderator

Polls **5**

Questions & Answers

Expand side navigation (display Presenter roster)

Settings (choose which speaker to use)

Speaker Volume

Mute Speaker

Full Screen **1**

2 Slider bar – drag to change the size of video and content

* Attendees raise their hand to go interactive in the event (i.e., talk and be seen)

4

6

To state your comment:

1. Raise your hand by selecting the Raise Hand icon to the right side of your screen.
2. Upon approval, select Continue.



3. You will move into the queue. Please wait to speak until moderators invite you to state your question. Moderators will unmute your mic.